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| Accent icon | Meeting Minutes |

# Call to order

A meeting of **SaltGlobal** was held at QUT P-Block level 6 on **22nd March 2017, 2pm.**

# Attendees

Attendees included **Jungwoo Lee, Alisara Alcaide and Sean McGill**

# Members not in attendance

**Tauroa Lesueur**

# Meeting Goal

Finish all acceptance criteria for each user story.

# Reports

The team started working on their acceptance criteria for each user story. Each person in attendance contributed, analysed, debated and agreed on each user story criteria. The team struggled at the start as there were some confusion as to what is a functional and non-functional requirement. However, at the end after doing some research and comparing examples, the team agreed on the same outcome. It took the team a little over two hours but all the people in attendance completed the user story acceptance criteria for each one. The team assigned tasks to do and when to meet next for the following week.

# Meeting Adjourned

4pm